

# SHARE

STATE OF NEW MEXICO

DEPARTMENT OF FINANCE AND ADMINISTRATION

## Warrant/Voucher Information Sheet

844

VENDOR #



DATE

05/23/2012

Payee

\$

435.00



Fund / Agency

000 66500

Document Number

AP 00294907

B4R

COD3

B4RCOD3



110

State of New Mexico  
Voucher Batch Report  
BusinessUnit 66500 Department of Health  
Vouchers with Final Agency Approval But Not Yet Reviewed/Approved By DFA/FCD  
AsofDate 05/17/2012  
Voucher Vchr VchrLineDescr Distr Account Account Fund VendorName 1099 Accounting Period PurchaseOrder Invoice Number Total Amount  
Number Line Line# Description Withhold Year Month

00294907	1	IS Meals & Lodging	1	542200	Employee I/S Meals & L	06101	MCGRATH BR-001	2012	05	0000088556	McGrath, B. 5.1-	435.00
Total For Voucher												435.00

**RECEIVED**

MAY 17 2012

**FINANCIAL CONTROL**  
DFA

FCD Audit Bureau

*Dyckstra*



AGENCY NAME New Mexico Department of Health

STATE OF NEW MEXICO  
ITEMIZED SCHEDULE  
OF TRAVEL EXPENSES

PAGE 2 DATE 5/1/12  
AGENCY CODE 66500 VOUCHER NUMBER 00294907

NAME Brad McGrath

CAR LICENSE NUMBER GS-02222

POST OF DUTY  
Roswell

PROPOSED  
(ADVANCE VOUCHER) ☐

SOCIAL SECURITY NUMBER

MODEL Ford

RESIDENCE  
Roswell

NORMAL WORK DAY 8am TO 5pm

YEAR 2011

ACTUAL  
(RECOUPMENT VOUCHER) ☒

DATE

TIME SHOW AM OR PM

DEPARTURE

ARRIVAL

CHARACTER OF EXPENDITURES

ENTER DESTINATION, NATURE, OF OFFICIAL  
BUSINESS, PARTY CONTACTED AND MISCELLANEOUS

ODOMETER READINGS

ENTER START  
AND FINISH

NO. OF  
MILES

MILEAGE

PER DIEM

MISCELLANEOUS

TOTALS

5/1/12

7:00am

Depart Roswell to Santa Fe to attend meeting with Secretary and Facilities Staff.

135.00

135.00

135.00

135.00

135.00

135.00

135.00

135.00

5/2/12

Overnight

Santa Fe rates apply\*

Overnight

Santa Fe rates apply\*

Overnight

Santa Fe rates apply\*

Overnight

Santa Fe rates apply\*

Overnight

Santa Fe rates apply\*

Overnight

Santa Fe rates apply\*

Overnight

Santa Fe rates apply\*

Overnight

Santa Fe rates apply\*

5/3/12

Overnight

Santa Fe rates apply\*

Overnight

Santa Fe rates apply\*

Overnight

Santa Fe rates apply\*

Overnight

Santa Fe rates apply\*

Overnight

Santa Fe rates apply\*

Overnight

Santa Fe rates apply\*

Overnight

Santa Fe rates apply\*

Overnight

Santa Fe rates apply\*

5/4/12

7:00pm

Partial day per diem-12.0 hrs

Partial day per diem-12.0 hrs

Partial day per diem-12.0 hrs

Partial day per diem-12.0 hrs

Partial day per diem-12.0 hrs

Partial day per diem-12.0 hrs

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Partial day per diem-12.0 hrs

Partial day per diem-12.0 hrs

Partial day per diem-12.0 hrs

Partial day per diem-12.0 hrs

Partial day per diem-12.0 hrs

PER DIEM IS BASED ON (CHECK ONE)

ACTUAL

☐

I certify that any payment sought on this voucher does not include reimbursement for alcoholic beverages; I further certify that no further payment will be sought for the travel/training covered by this voucher.

APPROVED RATES

☒

Employee Signature

Date

☒ Check here if this claim is in compliance with the Nonroutine Reassignment provisions of the DFA regulations Governing the Per Diem and Mileage Act.

GENERATED BY DOH - ITEMIZED version 1.0.2

LAST MODIFIED ON: 05/03/2012 15:21

(1) DFA COPY

(2) ACCOUNTING COPY

(3) VENDOR RECEIPTANCE

(4) ORIGINATOR COPY

I, Brad McGrath, do solemnly swear that the above claim for reimbursement is just and true in all respects and complies with the DFA Regulations Governing the Per Diem and Mileage Act.

PAYEE SIGN HERE

X

5/1/12

11-27-27

## Summary | Invoice Information | Payments | Voucher Attributes | Error Summary

Business Unit: 66500

Voucher ID: 00294907

Voucher Style: Regular

Invoice Number: McGrath, B. 5.1-5.4.12

Invoice Date: 05/14/2012

Total: 435.00

Vendor: MCGRATH, BRADLEY K

OFFICE OF FACILITIES MANAGEMENT

SANTA FE, NM 87502

\*Pay Terms:

Pay Now 

Schedule Payments

Saved

## Payment Information

Scheduled Payment: 1

\*Remit to:



Location:

001 

\*Address:

1 MCGRATH, BRADLEY K  
OFFICE OF FACILITIES MANAGEMENT  
1190 S ST FRANCIS DR SUITE N-3059  
SANTA FE, NM 87502

Gross Amount:


435.00 USD

Discount:

0.00 USD ☐ Discount Denied

Late Charge

Scheduled Due:

05/14/2012 

Net Due:

05/14/2012

Discount Due:

Accounting Date:

## Payment Method

\*Bank: WFB10

\*Account: B

\*Method: CHK

Check

Message:

Message will appear on remittance advice.

Pay Group:

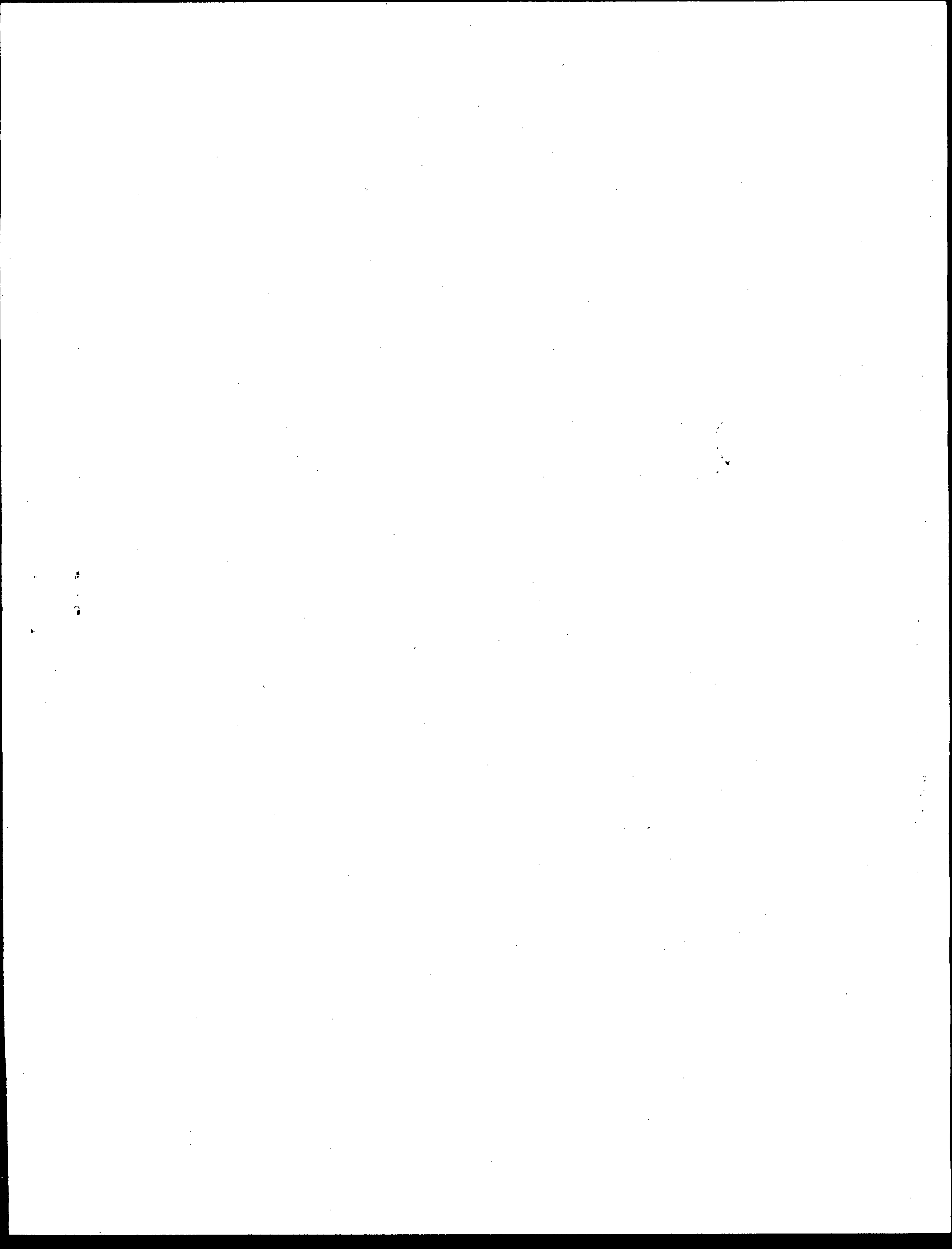
\*Handling:

\*Netting:

RE 

N

Messages





Summary Invoice Information Payments Voucher Attributes Error Summary

Business Unit: 66500 Invoice Number: McGrath, B. 5.1-5.4.12  
Voucher ID: 00294907 Invoice Date: 05/14/2012  
Voucher Style: Regular Total: 435.00


Voucher Processing

☒ Post Voucher ☐ Close Voucher  
☒ Revalue Voucher ☐ Delete Voucher

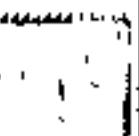


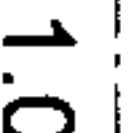
Accounting Instructions

\*Accounting Template: STANDARD  Account At: Gross 




Match Action

\*Status: Ready   
☐ Pay UnMatched Voucher

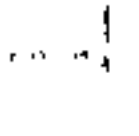

Transaction Currency

\*Source: Tables  \*Currency: USD  Rate Type: CRRNT  Exchange Rate: 1.00000000 

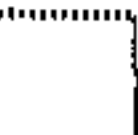
Voucher Approval

\*Approval: Specify at this Level  Business Process: PROCESS\_VOUCHERS   
Approval Rule Set: Payment Approval Rule Set 1 



Self Billing Invoice

\*SBI Num Option: Group Vouchers (Auto-Nur  SBI Number: 

Prepayment

Prepayment Reference:  ☐ Automatically Apply Prepayment ☐ Postpone Withholding

Letter of Credit

Letter of Credit ID:  

Tax Group

Saved

